



TEC
TOWNSEND ENERGY COMMITTEE
272 Main Street
Townsend, Massachusetts, MA 01469

Ron Montgomery, Chairman; Michael Brown, Ph.D., Vice-Chairman; Brent Carney,
Kathy Thompson; Edward Hermann;

TOWNSEND ENERGY COMMITTEE

Virtual Meeting AGENDA

May 18th, 2022, 7:30pm

TEAMS Meeting:

[Click here to join the meeting](#)

Rec'd Townsend Town Clerk
15 MAY '22 AM8:07

https://teams.microsoft.com/join/19%3ameeting_YjY5ZDkxMzMtNzQ4Ny00ZjhLTk3YzUtNGY4YTgwODkyY2E4%40thread.v2/0?context=%7b%22tid%22%3a%223d234255-e20f-4205-88a5-9658a402999b%22%2c%22oid%22%3a%227043c8fc-f30b-423c-8556-f312f6957735%22%7d

- **Call Meeting to Order:**
- **Approval of Minutes for 4/19/2022 meeting:**
- **Status check: TEC minutes not published to Townsend web page since March 20 2019.** Harrison Moyotte, WebMaster contacted RM about recent meeting minutes. After approval of 4/19 minutes RM will submit 12/15/21, 1/12/22, 3/2/22 and 4/19/22.

Town Clerk says last minutes received from TEC were for our 12/2/20 meeting. After that time we did meet in 2021 about 9 times including Green Communities workshops that may or may not have minutes. Need some work to clean up. RM has asked Harrison to proceed with scanning and posting all that the TC has so we can discover gaps and act as needed.

- **Status check: Green Communities Grant-funded Projects:** At 4/19/22 meeting VD stated that RISE has assured us that all existing GCGrant-Funded work will be completed allowing for post work inspection, payment and reporting by the 9/2/2022 deadline in time us to get into the next round. RM has contacted Kelley Brown with questions regarding 1) New inspection and quote for Memorial Hall boiler? and 2) Does program give any notice or credit when a town makes recommended improvement without using GCGP Funds?
- **Status check: TEC proposal to BOS ref Municipal Energy Aggregation:** VK advised that the BOS decided to give this project to new Town Administrator who will start May 19th. New TA will be Eric Slagle. TEC has received invitation to a welcoming ceremony, Monday, 5/16/2022, 9AM, Great Hall, Memorial Hall.

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- **Energy Master Plan Development Subcommittee (EMPDS) Next Steps:** BOS Chair has advised that the TEC process proposal has been approved. We must have 2 volunteers for the Subcommittee one to serve as Chair.

Kathy Thompson volunteered to be TEC member at large on the EMPDS at our 4/19/2022 meeting. Still need a TEC member to serve as chair of the EMPDS.

>Repeat call for volunteer from existing committee members.
>Discussion, if needed, of how to fill EMPDS Chair.

If still lacking volunteer for the EMPDA Chair we could go to BOS with proposal to restructure the committee to allow for **example:** Addition of 2 "Alternate Members", to sit on Energy Committee. These volunteers participate in debate but do not vote unless we lack 5 voting members in attendance. One of these "Alternates" could become Chair of the SubCom from start of membership. Material provided: Copy of the Original TEC organization from BOS provided by Town Clerk.

Draft proposal needed if committee wishes to proceed with a restructure . May need next meeting to decide / vote.

Votes regarding above issue may be taken.

- **Ethics certificates requested.** RM has sent email "Here's the Online Training and Certificate Test" to affected members with Link to Mass.gov web page where training and certificate printing are available. RM suggests TEC may face compliance issues at some point unless we comply.
Notice: We may need to review appointment procedures such as swearing-in after each re-election to the committee and terms dates.
- **Topics Not Reasonably Expected by the Chair 48 Hours Before the Meeting:**
- **Open / Public forum:**
- **Schedule Next Meeting.**
- **Adjournment:**

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