

Townsend Finance Committee
272 Main Street
Townsend, Ma., 01469

Agenda/Minutes
March 23, 2017
Meeting Room 2
6:00P.M.

I. Preliminaries:

- 1.1 Call to Order - Lynn called the meeting to order at 6:04P.M. in meeting room 2, Memorial Hall.
- 1.2 Roll Call - Jerrilyn Bozicas, Sam Grant, Mark Hussey, Lynn Pinkerton and Andrea Wood were present; Tom Whittier was absent.
- 1.3 Additions or Deletions
- 1.4 Minutes - Mark moved to accept the minutes of March 21, 2017 as submitted, seconded by Jerrilyn, the vote was unanimous in favor of the motion.

II. Meeting Business:

- 2.1 Budget Review - The budgets presented at the Selectmen's meeting were discussed . It was agreed that none of the budgets presented were level funded and that the Department Heads will be contacted and asked to meet with us. Some questions were developed (see attached).
- 2.2 Review/Discuss STM Warrant/Recommendation Sheet - There are two (2) Article amounts to be added Article 5. \$15,000.00 and Article 9. \$200,000.00. Mark moved to Recommend Article 5, seconded by Sam, the vote was unanimous in favor of the motion. Jerrilyn moved to Recommend Article 9, seconded by Mark, the vote was unanimous in favor of the motion. Articles 7 & 8 have been changed to Take No Action. The Accountant has talked to DOR and sale of land must go into a Reserve Receipt Account, not a Revolving Fund and can be only used for specific purposes (for example, capital purchases) they would like to wait for greater clarification from the State. Article 8 is not necessary, because the transfer can be accomplished when the Revolving fund is established.
- 2.3 Mail
 - A. Letter from Town Administrator re. dollar amounts for line items on the STM Warrant (email)
 - B. City and Town (email)
 - C. Snow and Ice Reports (email)

III. Adjournment: Mark moved to adjourn at 7:55P.M., seconded by Jerrilyn, the vote was unanimous in favor of the motion.

Townsend Finance Committee

272 Main Street

Townsend, Ma., 01469

Agenda/Minutes

April 4, 2017

Selectmen's Chambers 6:00P.M. for Budget Discussions

Recess

Reconvene 7:00P.M. in the Lunch Room

I. Preliminaries:

1.1 Call to Order - Lynn called the meeting to order a 7:41 P.M. in the Lunch Room, Memorial Hall.

1.2 Roll Call - Sam Grant, Jerrilyn Bozicas, Lynn Pinkerton and Andrea Wood were present, Tom Whittier and Mark Hussey were absent.

1.3 Additions or Deletions - None

1.4 Minutes - Jerrilyn moved to accept the Minutes from March 23, 2017, seconded by Sam, the vote was unanimous in favor of the motion. Jerrilyn moved to accept the Minutes from March 30, 2017, seconded by Sam, the vote was unanimous in favor of the motion.

II. Meeting Business:

2.1 Budget Discussion - A preliminary discussion/review of the budget presented by Mr. Kreidler was made and he and the Selectmen will be requested to meet with on April 13, 2017. Two (2) questions arose from the discussion, 1. Salary and placement for the TEMA Director and 2. The recommendation column on the budget.

2.2 Sign/not sign the end of month Budget Summary - The folder was not in he mail box.

2.3 Mail

2.3.1 DSL Alert (email)

2.3.2 Snow and Ice Report (email)

III. Adjournment - Sam moved to adjourn at 8:18 P.M., seconded by Jerrilyn, the vote was unanimous in favor of the motion.