



RECEIVED
NOV 15 2023
TOWN OF TOWNSEND
TOWN CLERK

State Representative: Chaz Sexton-Diranian (2027)

Chairman: Natalie Call (2024)

Clerk: Jack Moran (2024)

Vice Chairman: Courtney Borelli (2024)

Tenant Seat: Vacant

MINUTES

October 12, 2023, 6PM

Selectmen's Chambers

272 Main Street Townsend, MA 01469

VIA

Zoom

Topic: Housing Authority

Time: Oct 12, 2023 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85070538576?pwd=cDZCSDVmWUpNVEs1dDE2SSStVcmIRdz09>

Meeting ID: 850 7053 8576

Passcode: 071702

One tap mobile

+13017158592,,85070538576#,,, *071702# US (Washington DC)

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THIS IS AN OPEN MEETING AND ALL ARE INVITED TO ATTEND

1. Call to Order: NC called the meeting to order
 - 1.1 Roll Call: CB, NC, and JM present. Also in attendance Jodie, and Allison Weissensee
 - 1.2 Announce the meeting is being recorded
 - 1.3 Pledge of Allegiance
 - 1.4 Chairman's Additions/Deletions to Agenda unforeseen prior to 48 hours of this meeting
– none.
2. Work Session
 - 2.1 HPP Next Steps. Updated tracking sheet sent by CB.

#3. Draft bylaw changes. A committee is reviewing bylaws. NC reviewed that the first meeting was today. Chair and Vice Chair named. Departments will be getting an email asking for priorities. The next meeting will be Oct 30th. Bylaws drafted by THA



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will be sent to that committee in response to Sabrina's email. Single and multi family, and cluster drafted.

Conversation on how do we start to manage properties once in place. It is very difficult to do and get funded. To fund and keep projects has been through tax credit incentives. Groton and Westford, may be partner for association. Allison to look for meeting notes roughly from last year about Pepperell. Allison to share email from Fran with TAHT and then add for agenda topic. A specific agenda may be needed from next visit with Fran.

JM asked if we have a membership with any housing authorities. Allison notes she has heard mention of that through TAHT, as a possible topic for next joint meeting. JM also knows of one through Worcester.

#8 on MBTA communities. MRPC and trust are looking at some options.

#9 Develop feasibility by properties on trust. Further discussions will be needed. To be discussed in joint meeting.

#10. Tax title properties. Monies likely to go to general fund. Properties to be auctioned on October 27th then would go to General Fund. Warren road may potentially be surveyed. The other 3 properties, 106 Haynes, 96 Main and the Condo are to be auctioned.

List of properties sent by Jodie. Folks on THA should review when they have time.

#12 CDBG: Next funding round projected for March 2024. **Allison** to gather documentation of what will be needed for next round.

#13 More investigation may be needed around lottery.

#17 Creating a predictable funding source for trust. Another group in town is working to move CPA forward



Office of the
Townsend Housing Authority
272 Main Street, Townsend, MA 01469
housing@townsend.ma.us

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#18 Maintain collaborative relationships with developers. To be discussed at joint meeting. CB to send Concord development information to Allison, to share with Trust.

2.2 Review with Allison: agenda, minutes, contact information, etc. Agendas to be printed ahead of time, minutes and agenda sent for review.

2.3 Joint meeting date with the TAHT proposed for November 16, 2023 at 7pm. Confirmed.

2.4 Correspondence/Clerk's Announcements – none

2.5 Approve meeting minutes 9-7-23. JM motioned to approve, CB seconded. Roll call vote unanimous.

Next Meeting Date: Joint meeting with TAHT on November 16th. THA tentatively proposed for November 9th at 6pm.

CB motioned to adjourn at 6:42pm, JM seconded. Roll call vote unanimous.

Mission: "To promote, maintain and provide housing opportunities for income groups who could not otherwise afford to live here."