

Rec'd Townsend Town Cleri
5 FEB '24 AM 11:08

State Representative: Chaz Sexton-Diranian (2027)

Clerk: Jack Moran (2024)

Vice Chairman: Courtney Borelli (2024)

Chairman: Natalie Call (2024)

Tenant Seat: Vacant

MINUTES

November 9, 2023, 6PM

Selectboard Chambers

272 Main Street Townsend, MA 01469

VIA

Zoom

Topic: Housing Authority

Time: Nov 9, 2023 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88453307203?pwd=bE43d1VjU2xWdk5uS2RtZk1PQWJpZ09>

Meeting ID: 884 5330 7203

Passcode: 840079

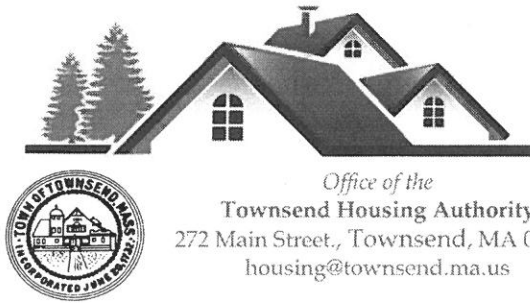
One tap mobile

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THIS IS AN OPEN MEETING AND ALL ARE INVITED TO ATTEND

1. Call to Order: NC called the meeting to order at 6:10pm.
 - 1.1 Roll Call: NC, CSD and JM present. Also in attendance Allison Weissensee, Laurie. CB not present.
 - 1.2 Announce the meeting is being recorded
 - 1.3 Pledge of Allegiance
 - 1.4 Chairman's Additions/Deletions to Agenda unforeseen prior to 48 hours of this meeting – none.
2. Work Session
 - 2.1 Prepare agenda for joint meeting with TAHT on November 16th at 7pm.
 - Reviewed the draft joint items for agenda for 11/16/23.
 - We can update the trust on what we are proposing to the planning board as far as zoning, and pocket neighborhoods recommendations(Courtney)



Office of the
Townsend Housing Authority
272 Main Street., Townsend, MA 01469
housing@townsend.ma.us

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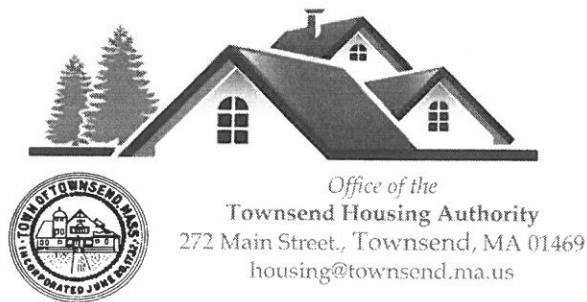
- Share Courtney's tracking sheet/HPP next steps(Chaz.)
- Look into seeing if a separate committee is looking into CPA. Chaz voiced wanting to get that back to the town for vote. The trust would then be able to access CPA funds. Current vacant and underutilized properties may be become functional for use through CPA. There are 3 sources of funding for CPA: Historic preservation, to increase affordable housing, and open space and recreation. Non CPA communities lose out on grant programs. JM noted we may be able to draw positive examples from CPA funded communities. Laurie was not aware of MRPC doing presentations on CPA.
- JM will reach out to CDBG developers. CSD noted that partnerships and allies will be helpful to build. Another ideas would be to observe how their authority works, or get on their agenda to talk through how we could help them and vice versa, or invite them to our meeting for a working session. Currently networking with other towns/developers. The trust will be the financial side and we will want to coordinate with them.
- Presentation for town on MBTA communities as informational session at special town meeting. The MBTA communities will allow us to apply for several associated grants.
- Email from Fran on ideas on how to manage properties(Courtney)
- Membership options with housing authorities such as the Mass Housing Authority.
- Property feasibility can be determined by the Trust.

2.2 CDBG documentation shared by email. Briefly discussed. CSD noted that in the past an outside company was hired to manage it, as it can be time intensive. ASW role is to work on a group of grants that the administrative fee would fund the role. It may be too intensive, but we can explore it. CSD to review email attachment.

2.3 Correspondence/Clerk's Announcements.

- Budget ledger reviewed. \$1000 in training, bottom noted as for trust.
- Insurance coverage received/not known.
- Application for housing received. We do not have housing available. We do not have property that we could put application toward. Allison to send letter advising them of that.

2.4 Approve meeting minutes 10-12-23. JM voted to approve the minutes and CSD seconded.



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Next Meeting Date: Joint meeting with TAHT on November 16th. JM has jury duty on the 16th. THA tentatively proposed for 12/7/22 or 12/14/22 at 6pm. ASW unable to attend on 12/7. ASW to reach out to CB for which date is best for her.

JM motioned to adjourn at 7:11pm, NC seconded. Roll call vote unanimous.

